

Approved on December 6, 2018

## Fountain Hills Community Association Board of Directors Meeting November 1, 2018

The Board of Directors of Fountain Hills Community Association held a Board of Directors Meeting following the 2018 Annual Meeting on Thursday, November 1, 2018.

**Board Members Present:**

Robert Fabiszak  
Sherry Lee  
Harry Matchett  
Wenhai Liu  
Kevin Miller  
Frank Walsh  
JoAnn Windsor

**Also Present:**

Jose Ponton, Community Manager  
Marcy Grove, Assistant Community Manager  
Richard Allen, Recording Secretary

**A. CALL TO ORDER**

The Board of Directors Meeting was called to order by Harry Matchett at 9:06 p.m.

**B. BOARD OF DIRECTORS OFFICER POSITIONS**

1. President

**MOTION:** (Sherry Lee/JoAnn Windsor) Nominate Harry Matchett for President of the Board of Directors

**Vote:** Motion Passed – 6 ayes/0 nays/1 abstention (Walsh)

2. Vice President

**MOTION:** (Harry Matchett/JoAnn Windsor) Nominate Sherry Lee for Vice President.

**Vote:** Motion Passed – 6 ayes/0 nays/1 abstention (Walsh)

3. Secretary

**MOTION:** (Sherry Lee/Harry Matchett) Nominate Frank Walsh for Secretary.

**Vote:** Motion Passed – 5 ayes/0 nays/2 abstention (Walsh, Windsor)

4. Treasurer

**MOTION:** (Sherry Lee/Harry Matchett) Nominate JoAnn Windsor for Treasurer.

**Vote:** Motion Passed – 6 ayes/0 nays/1 abstention (Walsh)

**C. RECONVENING OF COMMITTEES**

1. Standing Committees

**MOTION:** (Harry Matchett/Sherry Lee) Reconvene the Architectural Review Committee (ARC), Enforcement Committee, Pool Committee, Social Committee, and Website Committee with same members and capacities as prior year.

**Vote** Motion Passed – 6 ayes/1 nay (Fabiszak)/0 abstentions

**D. MISCELLANEOUS COMMENTS**

1. Suggestion for a Finance Committee

Robert Fabiszak asked if FHCA has a Finance Committee. Harry Matchett noted that the Board serves in that role, with Management providing a detailed financial package monthly, holds the books for the Association, and provides three (3) bids for the Board to consider when purchasing items and services for the community. Management noted that he will provide the new Board members with login information for the portal and that Board members have access to view detailed financial information for the community. Mr. Matchett requested that Management provide the new Board members a copy of the Management Contract, including the Schedule A expenses.

2. Action Item List

Mr. Fabiszak also asked if a master list of needed repairs and desired improvements is maintained. He indicated that such a list should list these by priority, as determined by the Board. He noted that such a list can be valuable in letting homeowners know that their concerns are acknowledged as well as giving them an idea of if/when their concerns might be addressed.

Mr. Matchett noted to the new Board members that the Fiscal Year is July 1 through June 30 and that the annual audit is normally completed in the first quarter of the year.

Mr. Matchett also noted that Board members don't get a lot of compliments for their service, as the Board represents 872 homes, each of which believes their concerns to be the most pressing. However, the Board must prioritize concerns within the constraints of the approved budget and their fiduciary responsibility to fairly represent all 872 homeowners.

Frank Walsh noted his concern that issues are not always brought up for the Board's consideration. Mr. Matchett responded that he did not recall an instance in which Mr. Walsh made a motion at a meeting and the Board did not vote on the matter. Mr. Matchett mentioned that an issue may be a priority of an individual Board Member, however, the issue may not be a priority of the majority of the Board members.

**E. ADJOURNMENT**

**MOTION:** (Harry Matchett/Sherry Lee) Adjourn the Board of Directors Meeting at 9:28 p.m.

**Vote:** Motion Passed – Unanimous