

**Fountain Hills Community Association**

IKO Community Management  
3416 Olandwood Court, #210  
Olney, MD 20832  
301-924-4050

March 20, 2020

To Fountain Hills Community Owners / Residents:

The 2020 Pool Season is coming up quick. Please look for your pool passes from last year, as they will be your pool passes again THIS year. If you have lost them, please be advised that there is a \$50 replacement cost for each misplaced pass. Payment must be received by IKO Management Office before your passes will be issued. Homeowners who rent their units are responsible for getting the pool passes from tenants who may have moved out during the year. New tenant passes will also be charged the \$50 replacement cost.

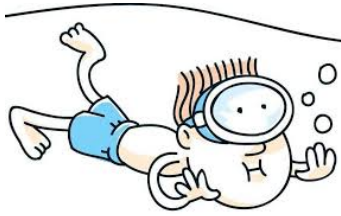
If your pool passes are damaged, they may be replaced. Simply mail them to the address above to the attention of Jennifer Diaz.

In addition, Article IV, Section 1, Paragraph D of the Association Declaration of Covenants states:

D. the right of the Association to suspend the voting rights and the rights to use the Common Areas and the Community Facilities for any period during which any assessment remains unpaid and for any period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the Association; and

Your account must be in good standing for your pool passes to be activated for use.

Please contact the IKO Community Management Office at the number above, or email [jdiaz@ikocommunitymanagement.com](mailto:jdiaz@ikocommunitymanagement.com) if you have any questions or need further information,



## IMPORTANT POOL NEWS!

Completed pool pass applications are due to the IKO management office by:  
**May 1, 2020**

Summer is fast approaching! We look forward to a fun summer ahead! We are hopeful the pool will open as planned but will continue to monitor the COVID-19 matter as events unfold. **Please note, there may be a change regarding the pool opening if any state / county directives require it.** We appreciate your understanding during this unusual time.

All persons expecting to use the pool must have a valid 2020 pass. If you completed and returned an application last year and obtained passes for you and your family, you are **SET** to use the pool (see paragraph 5 for exceptions).

If you completed and returned your application last year but never got your passes, you will need to do so before using the pool this year – every member is required to have a pass to use the pool.

### **The pool opens on Saturday, May 23, 2020!**

1. The attached "Swimming Pool Pass Application –2020 Pool Season" must be completed IN ITS ENTIRETY and returned to Jennifer Diaz at IKO **no later than May 1,2020** so that all information can be entered into the new database. You must list the **first and last names of all residents (members of your immediate family who actually live in the home listed on the application)** and the **dates of birth** (not ages) for each member. We also need at least one **current email address** for the household so IKO can notify you that we have received your application and to inform you of any changes and/or updates to the system, as needed. IKO will also use this email address to notify you of any pool closings and of other important pool information throughout the season.
2. New Owners & Renters,
  - a. New homeowners: If there isn't settlement information on file with our office, you will need to provide a copy of your HUD-1 (settlement sheet) along with your completed application.
  - b. Renters: If you are renting a property within the community and there isn't a current lease on file with our office, you will need to provide a copy of your current lease agreement, along with your completed application.
  - c. If you would like to add or remove someone from your membership: Any individual who lives in your home and is two years of age or older needs a pass to enter the pool. **In order to limit overcrowding of the pools, we cannot issue pool passes to relatives or friends who do not live in the community, or who are not an owner of a home in the community.**
  - d. If you need to replace a previously issued pass: replacement passes will be issued for a fee of **\$50** per pass.

3. Pool Rules and Regulations: Please take a few minutes to review the pool rules and regulations with the members of your household. These guidelines are set forth by the Board of Directors to ensure a safe and fun environment at the pool for our residents and their guests.
4. Pool pass applications should be returned to "ATTN: Jennifer Diaz" by any of the following means: (1) by postal mail to IKO's mailing address (located at the beginning of this letter), (2) by fax to 301-924-9389, or (3) by email to [jdiaz@ikocommunitymanagement.com](mailto:jdiaz@ikocommunitymanagement.com). **Incomplete applications will be returned; applications will not be accepted at the pool.**
5. **Homeowners who are not up to date on HOA dues payments and/or who have any outstanding architectural or maintenance violations will not receive pool passes until accounts are brought current and/or violations are corrected.**
6. **Guest passes:** In addition to individual pool passes, each household will be issued one (1) guest pass that is valid for ten (10) visits. On your first visit to the pool, you will be asked to sign for your guest pass. Note: each one (1) visit to the pool by each one (1) guest will constitute a single punch on the guest card. Residents may purchase *additional* guest passes for \$15.00 per pass by either sending a check or money order made payable to the Fountain Hills CA c/o IKO Real Estate at 3416 Olandwood Court, Suite 210, Olney, MD 20832. Please also indicate how many passes you wish to purchase and **include a self-addressed, self-stamped envelope** for returning the passes.

Please do not hesitate to contact the Fountain Hills management company, IKO Community Management via email to Jennifer Diaz [jdiaz@ikocommunitymanagement.com](mailto:jdiaz@ikocommunitymanagement.com) or Delphine Matthews [dmatthews@ikocommunitymanagement.com](mailto:dmatthews@ikocommunitymanagement.com), or by phone (301)-924-4050.

We look forward to a fun and enjoyable summer season at the swimming pool!

The Fountain Hills Board of Directors

Fountain Hills Community Association, Inc.  
c/o IKO Community Management  
3416 Olandwood Court, Suite 210  
Olney, MD 20832

## 2020 Swimming Pool Pass Application

Owner(s) \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

**Please check one of the following:**

\_\_\_\_\_ The Applicant is the owner of record and currently occupies the residence.

\_\_\_\_\_ The Applicant is not the owner of record. Please complete Renter's Information\*

\*Renter's Name(s): \_\_\_\_\_

\* **Note:** Renters must include a copy of either the first page & signature page of their lease or their driver's license showing residence at the address listed on this application.

**Telephone Numbers and Email Address:**

Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Home Phone \_\_\_\_\_ Emergency Phone \_\_\_\_\_

**Email Address:** \_\_\_\_\_

In the space below, please list the **first and last name** for each member **who lives at the address shown above**, and who will use the swimming pool facility:

AGE:

First & Last Name: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

First & Last Name: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name** \_\_\_\_\_

Please submit your completed pool pass application to: "ATTN: Jennifer Diaz" by any of the following means: (1) by postal mail to: IKO, 3416 Olandwood Court, Suite 210, Olney, MD 20832, (2) by fax to: 301-924-9389, or (3) by email to: [jdiaz@ikocommunitymanagement.com](mailto:jdiaz@ikocommunitymanagement.com), as soon as possible, but not later than **May 1, 2020**.

\*Incomplete applications will be returned, and applications will not be accepted at the pool.